

### **REIMBURSEMENT OF EXPENSES**

The Advisory Board Members invited to attend a meeting in an expert capacity will be entitled to the reimbursement of the travel expenses in accordance with the AB decision 08-01-14(1), see detailed explanation enclosed.

Experts must provide the secretary of the meeting with the documents necessary for their reimbursement, as required by the financial rules applicable in the EFCA, by letter, fax or e-mail postmarked or dated no later than 30 calendar days after the final day of the meeting.

Unless the expert can provide a proper justification that is accepted by reasoned decision by the responsible authorising officer, failure to comply with the rule above shall absolve the EFCA from any obligation to reimburse travel expenses.

### **Proposed Draft Agenda:**

1. Introductory remarks:
  - ACs: state of play
  - EFCA: latest developments
2. Exchange of views: implementation of the EFCA Annual work programme 2013
3. Exchange of views: activities within the frame of the next Multiannual work programme 2015-2019 and Annual work programme 2015
4. Rotation of the Advisory Board representative in the EFCA Administrative Board
5. Cooperation with the ACs: discussion
6. AOB